

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 9 March 2026, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick
Cllr Ian Stanley
Cllr Ian Yems
Cllr Alan Harley
Cllr Lisa Chambers
The Parish Clerk

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

None.

2.1 To receive apologies for absence

Apologies were received and accepted from Cllr Emily Gratton-Rayson.

2.2 To consider the approval of reasons for absence given by councillors

The reasons for the apologies were approved.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None.

4. To confirm the minutes of the meeting held on 16 February 2026, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 16 February 2026 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

- 5.1 Planning have confirmed that they are still investigating several issues with the Little London site, including the extended decking and rubbish on the TPT and are working on options with the developer. They will update the Parish Council in due course. RESOLVED that the Clerk will chase.
- 5.2 The batteries have been replaced in the 20mph signs, and BMBC is now in the process of visiting all the signs in the borough to reset the scheduling times. The Oxspring signs are still not working. The Clerk will contact the traffic department for an update.
- 5.3 Tim Rivett has reset Ian Stanley's and Alan Harley's email passwords, and both are now working.

- 5.4 The laurel trees planted alongside the fencing on Bower Hill has been followed up with BMBC streetworks, who have confirmed that they are still investigating and are checking the ownership with land registry. The Clerk will contact BMBC for a further update.
- 5.5 Regarding the stone stile at Manor Lane, BMBC footpaths have confirmed that they have made the stile safe.
- 5.6 Reminder that electoral packs need to be submitted between 31st March and 9th April. Please contact the Clerk for electoral numbers of your nominees.
- 5.7 The upkeep of the planter on the corner of the Rookery has been swapped to Mr & Mrs Cotton as the previous sponsor would like to give it up. It was noted that the Willows planters will be removed by the titivators, however the Chair did note that she may have a contact that would like them, she will enquire. It was also noted that Mrs Wainwright will be moving house, Cllr Chambers will see if another resident would be willing to look after Mrs Wainwrights planter.
- 5.8 The three posts that have been knocked over opposite the Waggon & Horses have been reported to BMBC.
- 5.9 The Clerk is claiming the return of files from Pennine Law solicitors via the SRA intervention team.

6. **To consider and decide upon the following planning applications**

- 6.1 None.

7. **Planning Decisions and information**

- 7.1 2025/0775 - Development of 4 residential dwellings - Land east of Bank View, Bower Hill Road – **approved**. The Culvert exit onto Bower Dell was discussed. It was RESOLVED that the Chair would speak with BMBC planning.
- 7.2 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration.
- 7.3 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX – under consideration
- 7.4 2025/0946 - Erection of new storage shed for farm equipment, Willow Lane Farm, Oxspring Lane, Oxspring – Under consideration

8. **Matters requested by councillors**

8.1 **To discuss hanging baskets**

The Clerk updated on the situation and a quote was reviewed from We-flourish who also supply BMBC. It was RESOLVED to accept the quote and contact sponsors about renewal. The Clerk will also contact BMBC with the application form for the licence and permissions for all baskets previously used or given permission.

8.2 **Community Allotment & Orchard**

None.

8.3 **Titivator Report**

Cllr Yems reported on his meeting with Adam Price of Greennotes CIC as follows: Adam stated that we won't be able to get a grant for a chainsaw. He recommends Ego products which are more expensive, but robust, however Ego don't do all the power tools we require. A discussion took place regarding the type of ladder to purchase. It was RESOLVED

to stick with Ryobi as the supplier so that we have one “family” of batteries, agree the type of ladder and make an application to the Ward Alliance.

Having a community day was discussed, whereby a variety of volunteering opportunities would take place at different locations. (littler picking, strimming, weeding, bench treatments, Pinfold landscaping) This should take place in the Spring. It was noted that a grant should be applied for from Adam, which has been previously earmarked for the Pinfold.

Adam also suggested the Council having a living Christmas Tree; however the location would have to be reviewed due to the stone trough under the current area. Adam could co-ordinate the installation of a living tree.

8.4 Playarea Inspections

The latest report stated that all equipment is safe to use. The half round timber on the ramp on the junior multi-unit is ready to be fitted. This will be done when the weather is dryer.

8.5 To discuss any allotment issues

Allotment invoices have been issued for 2025/26. It was reported that there are a couple of untidy plots at West Crescent, but it was agreed to wait until the Spring when allotmenters are back working on their plots before checking.

8.6 Tree works update

A quote of £875 from Jack Ridgwick for the tree works on the play area boundary was discussed. The resident at Wood Cottages next to the boundary has agreed to contribute towards the cost. It was RESOLVED to go ahead with the works.

Cllr Gratton-Rayson reported that she is still waiting for a tree surveyor to do a site visit and quote for a tree survey of all the Parish Council trees.

8.7 To discuss Parish Council grant opportunity

The Parish Council will offer a small grant opportunity during the 2026/27 financial year. The individual limit will be £200, and the total amount set aside in the budget will be £1000.

It was RESOLVED that Cllr Yems provide the narrative for a web page and open text form for the website.

8.8 To discuss the bench repair at Castle Dam

Cllrs Stanley and Harley are going to repair the bench.

8.9 To discuss Japanese knotweed works by Cllr Gratton-Rayson

The Japanese Knotweed has now died down and will not be visible until the Spring.

Regarding the Japanese Knotweed on the Wintwire site, Mr Robinson had agreed to make a donation for the treatment plan that Cllr Gratton-Rayson has said she can do. Mr Robinson would also like the land from the Wireworks up to Argo that belong to his business to be treated. Once this has been assessed by Cllr Gratton-Rayson, a further contribution will be worked out.

8.10 SID Readings

SID reading for the Roughbitchworth device were circulated prior to the meeting. There were issues obtaining readings from the other 2 devices, possibly due to low battery. Cllr Sedgwick will try to obtain readings also.

8.11 New Website Progress

Mr Rivett has now created an accessible website but there are still some pages and content to add. The Clerk will create accessible pdfs for minutes and agendas to be added to the site. The Clerk, Cllrs Yems and Sedgwick are working through any issues with Mr Rivett. The site will go live this month hopefully.

8.12 **To discuss signpost at the top of Roughbircworth**

Cllr Chambers showed Cllrs a photo of the signpost at the junction of Long Lane, Roughbircworth Lane and Park Lane. It had a grid reference plate at the top which a resident has removed as it was falling off. BMBC has removed the signpost since. It was RESOLVED that the Clerk contact BMBC to see if a new signpost will be going back up and if the grid reference plate can go back on it.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

Relevant documents had been circulated to councillors prior to the meeting with the agenda.

10.1 RESOLVED to note the balances in the current, savings & money market accounts.

10.2 RESOLVED to accept the bank reconciliation to 28/2/26.

10.3 RESOLVED to accept the Receipts and Payment report to 28/2/26.

10.4 RESOLVED to accept the budget versus actual report to 28/2/26.

10.5 RESOLVED to approve payment to:

Payments

Date Current Account	Ref	Name	Description	Gross amount
09/03/26	74	St Aidans Church	room hire	440.00
09/03/26	75	Garden Style	Ground Maintenance Field	300.00
09/03/26	76	YLCA	training I Yems	10.00
09/03/26	77	Gallagher Insurance	PC insurance renewal	1333.55
09/03/26	78	S Tolson	expenses clerk	8.32
				<u>2091.87</u>

**Deposit
Account**

10/03/26	trf	HSBC	Money market reinvestment	14000.00
				<u>14000.00</u>

Receipts

Date Current Account	Ref	Name	Description	Amount
01/03/26	cr	OUFC	Pitch maintenance contribution	210.00
10/03/26	cr	HSBC	Money market interest	86.65
				<u>296.65</u>

**Deposit
Account**

10/03/2026	trf	HSBC	Money market maturity	14000.00
				<u>14000.00</u>

Transfers

Date	Ref	Name	Description	Amount
none				

10.6 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of January.

10.7 To receive a report on Earmarked Funds

Relevant documents had been circulated to councillors prior to the meeting. The report was noted.

11. **Correspondence received**

- 11.1 Quotes from two suppliers were received for grass cutting at the playingfield. These were discussed and it was RESOLVED to give the contract to Bothams Prestige.
- 11.2 THE Parish Council insurance renewal quote was reviewed and approved.
- 11.3 A quote from BMBC for ground maintenance was reviewed. It was RESOLVED to request a quote for the Anthills triangle to be cut 8 times per year.

12. **To receive items to report from Councillors**

- 12.1 It was noted that the Clerks appraisal is due. Cllrs Stanley and Chambers will carry this out before the next meeting.
- 12.2 Seats around the Parish that belong to the Parish Council were discussed. It was noted that many of them need staining and small repairs made. It was last done in 2020. This will go on the next agenda.
- 12.3 A complaint from an allotment tenant at West Crescent allotments was discussed regarding youths on bikes. Cllr Chambers reported that she has spoken to the kids. It was agreed to keep an eye on the situation.
- 12.4 A broken fence on Bower Hill has been reported to BMBC.
- 12.5 Cllr Chambers reported that she has been litter picking.
- 12.6 Cllr Walker reported that she has reported all the village potholes to BMBC on the bmbc website, however it was noted that they have been marked as dealt with on the presumption that the road is going to be resurfaced.

13. Items for the next ordinary meeting of the Council

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14. Employment matters

- 14.1 None.

15. **Date of the next meeting**

It was noted that in accordance with the agreed schedule, the next meeting of the Parish Council would be held on the 13th April 2026.

There being no other business, the Chair thanked all for attending and the meeting closed at 9.35pm.

Signed:

Clerk: _____ Date: _____

Chair: _____ Date: _____