

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

2nd June 2026

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 8 June 2026** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 11th May 2026, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Cllrs Stanley and Chambers to report on Anthills grass cutting.
 - 5.2 The Council accounts have been submitted to the external auditor and published on the website.
 - 5.3 Councillors who were absent at the May meeting are to sign their declaration of acceptance of office at the meeting.
 - 5.4 BMBC have been asked to cut the grass at Bower Dell on the week of the Duck race.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None
7. To receive and note the following planning decision/information:
 - 7.1 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration
 - 7.2 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration
 - 7.3 2026/0245 - Variation of condition 2 to allow for an alteration to the internal layout and alteration to materials to the rear elevation of application 2022/0257 - Cedarwoods, Sheffield Road, Oxspring, Sheffield, S36 8YW – **approved**
8. **Matters requested by councillors:**
 - 8.1 To discuss hanging baskets.
 - 8.2 To receive a report on the Community Allotment & Orchard.
 - 8.3 To receive a report from Oxspring Green Champions.
 - 8.4 To consider the latest play area inspection report.

- 8.5 To discuss any allotment issues.
- 8.6 To update tree works & tree survey.
- 8.7 To discuss the request to remove trees on the Paddock boundary.
- 8.8 To discuss the bench repair at Castle Dam.
- 8.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
- 8.10 To note jobs submitted to Vital Services.
- 8.11 To update on a living Christmas tree.
- 8.12 To discuss Community Day 4th July.
- 8.13 To discuss communication channels.

- 9. To receive and consider for decision any recommendations from the Council's Committees:
- 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 31 May 2026
 HSBC Current Account - £1,547.47
 HSBC Savings Account- £29,502.77
 Money Market Account - £14,000.00
- 10.2 To receive and note a bank reconciliation to 31 May 2026 (enclosed at end of agenda)
- 10.3 To receive an earmarked fund report to 31 May 2026 (enclosed at end of agenda)
- 10.4 To receive a Receipts & Payment report to 31 May 2026 (enclosed at end of agenda)
- 10.5 To approve the following accounts for payment (all payments since the last meeting):

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
18/05/26	dr	Various	hanging basket refunds	780.00
20/05/26	dr	various	hanging basket refunds	360.00
22/05/26	dr	various	hanging basket refunds	240.00
26/05/26	dr	various	hanging basket refunds	60.00
09/06/26	12	S Tolson	Clerk working fr Home expenses	15.60
06/06/26	13	Bothams Prestige	Field maintenance April/May 26	804.00
08/06/26	DD	ICO	Data protection fee	47.00
19/06/26	SO	HMRC	PAYE (Tax & NI) may	297.97
07/06/26	DD	Ovo Energy	Playingfield electricity	18.00
28/05/26	dr	HSBC	bank charges	2.00
				2,624.57
Deposit Account				
None				
				-
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
26/05/2026	cr	various	allotment rent	33.00
				33.00
Deposit Account				
None				
				-
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
1 Jun 26	trf	HSBC	bank transfer	3,000.00

- 10.6 To note the following payments previously authorised:
 10.5.1 Clerk's salary (April 2026) and HMRC paye.
 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. Correspondence received:

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 Quote received from Curra Terrae for a tree survey ££3,166.
 11.2 Request from Oxspring PTA for a donation to buy plants for the school garden.
 11.3 Cllr Chambers has received a quote of £850 for repairing the playarea dry stone wall.

12. To receive items to report from Councillors

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. Employment matters:

14.1 None.

15. To confirm the date of the next meeting as Monday 6 July 2026.

Bank Reconciliation as at 31/5/2026		
		£
<u>Balance per bank statements</u>		
Current Account		1,547.47
Deposit Account		29,502.77
Money Market Account		14,000.00
		45,050.24
Less Uncleared cheques:		
		-
Add: uncleared receipts:		
		-
Adjusted bank balance:		45,050.24
balance per Cashbook		45,050.24
Variance		-

Current Earmarked Funds					
	Bal Apr 26	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	601.77				601.77
Playingfield	6440.00				6440.00
Sports Pavillion	2331.46				2331.46
Roughbitchworth Excavation	8.70		-8.70		0.00
	0.00				0.00
Total	10489.80	0.00	-8.70	0.00	10481.10
General Fund	13167.9	27304.00	-5902.76		34569.14
Total Funds	23657.70	27304.00	-5911.46	0.00	45050.24

Oxspring Parish Council

Receipts & Payments Account 2026/27 Month ending May 26

	Total Funds £
Receipts:	
Precept	25494.00
Precept LCT Grant	1406.00
Grants	0.00
Allotment Rent	189.00
Hanging Basket Sponsorship	0.00
Donations	210.00
Bank Interest	0.00
Gas Governor Rent	5.00
VAT Recovered	0.00
Total Receipts	<u>27304.00</u>

Payments:	
Grounds Maintenance	300.00
Maintenance Other	49.14
Playarea maintenance/equip	11.88
Playingfield Maintenance	36.00
Planters/baskets/Trees/Xmas Tree	1982.51
Playarea Inspections	0.00
Staff Costs	2236.17
Office/ postage/ Stationery	387.69
Subscriptions	485.00
Insurance	0.00
Training	0.00
Audit Fees	400.00
Room Hire	0.00
Allotments	12.37
Equipment/Assets	0.00
Donations	0.00
Project works	8.70
Bank charges	2.00
Total Payments	<u>5911.46</u>

SURPLUS/ (DEFICIT)	21392.54
Balance b/f	23657.70

Balance c/f	<u><u>45050.24</u></u>
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Represented by:	
Current Account	1547.47
Deposit Account	29502.77
Money Market Account	14000.00
Total Monetary Assets	<u><u>45050.24</u></u>