

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 7 July 2025, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Lisa Chambers
Cllr Emily Gratton-Rayson
Cllr Alan Harley
Cllr Graham Sedgwick
The Parish Clerk
Borough Councillor Alex Burnett (from 8.45pm)

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

None.

2.1 To receive apologies for absence

Apologies were received and accepted from Cllr Ian Stanley and Cllr Ian Yems.

2.2 To consider the approval of reasons for absence given by councillors

The reasons for the apologies were approved.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None.

4. To confirm the minutes of the meeting held on 9 June 2025, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 9 June 2025 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

- 5.1 Cllr Harley confirmed that his email is now working and agreed to meet with Cllr Yems to get it set up on his phone.
- 5.2 Regarding the parking on Lower Roughbirchworth Lane, residents and the builder were written to. The problem appears to have stopped. BMBC are investigating the issue also.
- 5.3 The dead tree at the allotments has been felled, but the TPT tree works have not been completed yet.
- 5.4 BMBC have confirmed that they will complete the missing yellow lines.
- 5.5 The repairs to the three platforms at the play area are complete.

- 5.6 The accounts for 24/25 have been published on the website and are now with the external auditor.
- 5.7 Re the land opposite Millstones, the parking on the verge was reported to BMBC but they cannot do anything unless we can tell them who the vehicle belongs to. It appears that it was workmen who are no longer there.
- 5.8 The bottle banks that had been placed on Sheffield Road have now been removed. BMBC had not given permission for these to be installed.
- 5.9 The Clerk and Cllr Chambers reported the 20mph school warning sign to BMBC. It appears that they were coming on at the wrong time and that the internal clock had not been adjusted to British summer time. BMBC have confirmed that they will correct them.
- 5.10 Mr Rivett has confirmed that he is working on a new accessible website for the Parish Council. It was agreed to pay him for the work.
- 5.11 Cllr Yems had reported to the meeting that St Aidans have approved the TV project and are applying for a Ward Alliance grant.

6. **To consider and decide upon the following planning applications**

- 6.1 None.

7. **Planning Decisions and information**

- 7.1 2025/0038 – 6 Mount Pleasant: Erection of a single storey and first floor rear extension to dwelling – approved.
- 7.2 2025/0266 - 23 Longley Ings, Oxspring - Erection of a single storey side and single storey rear extension – approved.
- 7.3 2025/0284 – Development of six residential dwellings with landscaping and associated infrastructure - Land West of Millstones – under consideration.

8. **Matters requested by councillors**

8.1 **To discuss quote for dead tree at the Rookery**

A quote for £750 was received to fell the dying tree at the Rookery. It is a large sycamore in danger of falling in the winter. It was RESOLVED to accept the quote.

8.2 **Community Allotment & Orchard**

Cllr Gratton-Rayson reported that her old lawnmower had been stolen from the shed on the allotment. However a friend has donated a lawnmower to her which will be stored in the container.

8.3 **Titivator Report**

The titivators have cut back some trees on Sheffield Road, it was agreed to trim again around the Penistone Fireplace hanging baskets. It was RESOLVED that Cllr Sedgwick purchase some loppers. They have also cut back some Himalayan balsam. It was RESOLVED to order 30 more bags of mulch for the various titivator sites.

8.4 **Playarea Inspections**

The repairs that had taken place in June were noted and a quote to repair the four arms on the Lapset Waltz was discussed. It was RESOLVED to order the parts for one arm as a trial.

8.5 **To discuss any allotment issues**

It was noted that one allotment at West Crescent had changed tenants.

8.6 **To adopt policies**

It was RESOLVED to adopt:

- Updated Standing Orders

- Updated Financial Regulations
- A review of Financial Internal Controls
- Updated Parish Council Risk Assessment
- A new IT policy

8.7 **To discuss enquiries from OUFC re a Portaloo and a 3g pitch**

The Parish Council rejected the proposal for a 3g Pitch at the playingfield.

It was RESOLVED to allow the request for a Portaloo near the OUFC container at the playingfield car park; however, it was agreed that Cllrs Gratton-Rayson and Sedgwick will meet with OUFC to decide upon the best location. It was RESOLVED to invite OUFC to the September meeting to discuss the building plans and lease of land.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

Relevant documents had been circulated to councillors prior to the meeting with the agenda.

- 10.1 RESOLVED to note the balances in the current, savings & money market accounts.
- 10.2 RESOLVED to accept the bank reconciliation to 30/6/25.
- 10.3 RESOLVED to accept the Receipts and Payment report to 30/6/25.
- 10.4 RESOLVED to accept the budget versus actual report to 30/6/25.
- 10.5 RESOLVED to approve payment to:

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
04/07/2025	DD	Ovo Energy	Playingfield electricity	22.00
15/06/2025	18	Myers Building supplies	bark for Gordons gdn & rose gdn	552.00
07/07/2025	19	Penistone Engineering Supplies	Swing repairs	6.40
07/07/2025	20	Online Playgrounds	Repairs to platform playunit	236.40
07/07/2025	21	Windmill Nursery	planters at Willows	400.00
07/07/2025	22	S Tolson	Clerk expenses	16.24
07/07/2025	23	Ridgwick Tree services	fell allotment tree	360.00
07/07/2025	24	Garden Style	Ground Maintenance Field	300.00
07/07/2025	25	BMBC	Ground maintenance 1st payment	1559.70
07/07/2025	26	Melvynn Car	playarea repairs	5.94
07/07/2025	27	KDA	playarea repairs	13.47
07/07/2025	28	Myers Building supplies	bark for pc gardens	331.20
				3803.35
Deposit Account				
none				
				0.00
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
23/06/2025	cr	Mr Yates	Allotment rent	33.00
07/07/2025	cr	OUGC	Pitch maintenance contribution	210
				243.00
Deposit Account				
None				
				0.00
Transfers				
Date	Ref	Name	Description	Amount
9 Jul 25	trf	HSBC	bank transfer	4000

10.6 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of June.

10.7 *To receive a report on Earmarked Funds*

Relevant documents had been circulated to councillors prior to the meeting. The report was noted.

11. **Correspondence received**

11.1 HSBC have confirmed that there will no longer be a monthly account fee on our bank account.

11.2 It was reported that the gate at the Pinfold had fallen off. The Chair will contact Martin about repairing it.

11.3 Correspondence regarding Japanese Knotweed on various private land ownerships in the village was discussed with Cllr Burnett. It was noted that contact had been made by Ms Gornall with Thornley Taylor and Wintwire Ltd. It was noted that Springvale Community Gardens have appointed a contractor to deal with it. It was RESOLVED to hold a meeting with Lesley Gornall, Cllr Burnett, The Chair, Cllr Chambers and Cllr Gratton-Rayson to discuss the land that it is on within Oxspring Parish.

