

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 13 April 2026, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick
Cllr Ian Stanley
Cllr Lisa Chambers
Cllr Emily Gratton-Rayson
Cllr Ian Yems
Cllr Alan Harley
The Parish Clerk

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

None.

2.1 To receive apologies for absence

Apologies were received and accepted from.

2.2 To consider the approval of reasons for absence given by councillors

The reasons for the apologies were approved.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None.

4. To confirm the minutes of the meeting held on 9 March 2026, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 9 March 2026 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

- 5.1 Planning have confirmed that an enforcement notice is being issued requiring the decking to be removed at Little London. The issue re rubbish is also being dealt with. Re affordable homes, planning has confirmed that no more than 10 market value homes can be occupied until the affordable homes have been transferred to a registered provider. They will update the Parish Council in due course.
- 5.2 The batteries have been replaced in the 20mph signs, and BMBC is now in the process of visiting all the signs in the borough to reset the scheduling times. They have not yet been done; it was agreed that the Clerk will chase.

- 5.3 The laurel trees planted alongside the fencing on Bower Hill has been followed up with BMBC streetworks, who have confirmed that they will contact the resident to request removal.
- 5.4 The three posts that have been knocked over opposite the Waggon & Horses have been reported to BMBC but not replaced. The Clerk will report again.
- 5.5 The Clerk is claiming the return of files from Pennine Law solicitors via the SRA intervention team. They have logged the request and will be returning files when they have located them.

6. **To consider and decide upon the following planning applications**

- 6.1 2026/0079 - Install of glass panels to first floor veranda area to rear of dwelling to create balcony. 6 Mount Pleasant, Sheffield Road, Oxspring, Sheffield, S36 8YW – No objections
- 6.2 2026/0169 - Erection of single storey side extension with mono-pitch roof and associated external alterations including installation of new entrance gate to dwelling. 19 Brookfield, Oxspring, Sheffield, S36 8WG – No objections

7. **Planning Decisions and information**

- 7.1 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration.
- 7.2 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration
- 7.3 2025/0946 - Erection of new storage shed for farm equipment, Willow Lane Farm, Oxspring Lane, Oxspring – **approved**.

8. **Matters requested by councillors**

8.1 **To discuss hanging baskets**

The Clerk updated on the renewals of sponsorship and reported that a few have cancelled this year. The majority have paid their sponsorship for 2026. It was agreed that Cllr Yems & Sedgwick would remove the signs that are not renewing to save an additional charge. It was noted that BMBC are testing the lampposts this week. Once this is done, we will advertise the remaining posts. A 25% deposit is to be paid to the supplier this month.

8.2 **Community Allotment & Orchard**

Cllr Gratton-Rayson reported that she will be mowing the areas soon.

8.3 **Titivator Report**

Cllr Yems reported on the ward alliance application for titivator equipment and the list of equipment was discussed. Cllr Yems and Gratton-Rayson will finish off the application and submit it.

8.4 **Playarea Inspections**

The latest report stated that all equipment is safe to use. The half round timber on the ramp on the junior multi-unit is being fitted this week. It was RESOLVED to repair the fencing on the Village Green where the two sections have broken, and that the Titivators would trim back the laurel hedge along the back edge of the play area.

8.5 **To discuss any allotment issues**

Allotment invoices have been issued for 2025/26. There is one plot unpaid that the Clerk is chasing. There is one plot on the Willows which is cancelled, the Clerk will arrange for BMBC to cut the plot. Cllr Chambers reported on the kids on the bike area as there have been complaints from an allotment tenant regarding noise and bad language. She has spoken to the kids several times and also the allotment tenant.

8.6 **Tree works update**

Ridgwick Tree Services will be doing the work at the boundary of the play area and Wood Cottages on the 26th May. The resident at Wood Cottages next to the boundary has been informed.

Cllr Gratton-Rayson reported that she is still waiting for a tree surveyor to do a site visit and quote for a tree survey of all the Parish Council trees.

8.7 **To discuss Parish Council grant opportunity**

The Parish Council will offer a small grant opportunity during the 2026/27 financial year. The individual limit will be £200, and the total amount set aside in the budget will be £1000. The application form is now on the website on it's own "grant" page.

8.8 **To discuss the bench repair at Castle Dam**

Cllrs Stanley and Harley are going to repair the bench.

8.9 **To discuss Japanese knotweed works by Cllr Gratton-Rayson**

Cllr Gratton-Rayson confirmed that she has had permission from the Environment Agency for working on the Japanese Knotweed in the river. She will update the Council once the work starts this year. Mr Robinson has agreed to make a donation for the works on the Wintwire site once the work has started.

8.10 **SID Readings**

Cllr Sedgwick will see if he can obtain readings and forward data files to the Clerk.

8.11 **New Website Progress**

Mr Rivett, the Clerk and Cllrs Yems and Sedgwick have been working on getting the new website ready. The new website is accessible and ready to go live. The Clerk will inform Mr Rivett to make it "live". Cllr Sedgwick reported on a couple of pages that he still plans to update on the new site including removing the local business page. It was agreed to move the hosting to a different platform that enabled a larger email storage.

8.12 **Maintenance of seats belonging to the Parish Council**

It was noted that the seats belonging to the Council need assessing for cleaning, staining and repairs. Cllr yems will split the assessment list with Cllrs Sedgwick and Stanley.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

Relevant documents had been circulated to councillors prior to the meeting with the agenda.

10.1 RESOLVED to note the balances in the current, savings & money market accounts.

10.2 RESOLVED to accept the bank reconciliation to 31/03/26.

10.3 RESOLVED to accept the Receipts and Payment report to 31/03/26.

10.4 RESOLVED to accept the budget versus actual report to 31/03/26.

10.5 RESOLVED to approve payment to:

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
13/04/26	1	Tim Rivett Consulting Ltd	Website	301.06
13/04/26	2	Amazon	Paper Shredder	69.99
13/04/26	3	S Tolson	Clerk working fr Home expenses	8.32
13/04/26	4	YLCA	Membership subscription 2026/27	485.00
13/04/26	5	Garden Style	Ground Maintenance Field	300.00
13/04/26	6	We Flourish	Hanging Basket deposit	1322.51
				2486.88
Deposit Account				
None				
				0.00
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
13/04/2026	cr	OUFC	Pitch maintenance contribution	210.00
01/04/2026	cr	Cadent Gas	peppercorn rent gas governor	5.00
01/04/2026	cr	BMBC	Precept	25494.00
01/04/2026	cr	BMBC	Precept LCT Grant	1406.00
				27115.00
Deposit Account				
None				
				0.00
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
none				

10.6 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of March.

10.7 *To receive a report on Earmarked Funds*

Relevant documents had been circulated to councillors prior to the meeting. The report was noted.

10.8 It was noted that the internal audit will take place prior to the May meeting and that the accounts can be approved at the May meeting.

11. **Correspondence received**

- 11.1 Quote received from BMBC for ground maintenance for Anthills for £205 to flail the triangle twice. BMBC have confirmed that the ground is not suitable for the mower. Cllr Stanley will contact ground maintenance and arrange to meet the grass cutting manager on site.
- 11.2 A complaint from residents at the Paddock housing site re unfinished works has been received, requesting support with BMBC Planning Enforcement. The issue is regarding the car park temporary surface and the attenuation tank and boundary walls not being complete. It was agreed to contact planning enforcement for an update.
- 11.3 Updated NALC guidance re holding funds on behalf of a Community group. The guidance was reviewed and it was RESOLVED that the Parish Council can no longer hold funds on behalf of external groups. It was agreed to return the remaining balance of the

Roughbitchworth Excavation group to Mr Tylee and offer some advice about alternative solutions.

- 11.4 The recent election nominations were discussed. It was noted that all but one Councillor will be re-elected unopposed. Cllr Harley reported that he had missed the nomination deadline and if possible would like to continue as a Parish Councillor. It was noted that as of 11th May he would no longer be a Councillor and that the Parish Council would have 1 vacancy. He reported that he would attend the May meeting and inform that Council of his interest in the vacancy. The Clerk informed the Council that the vacancy can be filled by co-option from the 11th May.
- 11.5 Registers of Interests are due to be completed and returned to the Clerk from the 11th May.

12. **To receive items to report from Councillors**

- 12.1 The Clerk reported that as part of the pitch improvement programme, that the pitches will be overseeded in the week commencing 20th April. They would like to cordon off the pitches until the seed takes hold. This was agreed.
- 12.2 The Chair reported that Ingbrichworth may be taking the two planters that are no longer required at the Willows.
- 12.3 It was noted that St Aidans church have received a grant to do internal works to the building.
- 12.4 It was noted that the St George flag is to be erected for St George's day on the 23rd April. It was RESOLVED to purchase a new Union Jack flag. The Clerk will arrange.
- 12.5 Cllr Chambers reported broken fencing on Bower Hill. The Clerk will report again.
- 12.6 The Chair updated on the land at Bower Hill re the recently approved planning application. She reported that she had spoken to planning and they confirmed that they have the photos from when the land was scraped.
- 12.7 Cllr Chambers reported that she would like to plant more daffodil bulbs near the front of the Willows estate. The Chair stated that she would speak to Jo Birch at BMBC about obtaining bulbs.
- 12.8 Holding a community volunteering day was discussed and June was suggested as a date. Having the school as a base was also discussed. Cllr Gratton-Rayson will speak to the school.

13. **Items for the next ordinary meeting of the Council**

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14. **Employment matters**

- 14.1 The Clerks appraisal took place prior to the meeting. Cllr Stanley will write up the report.

15. **Date of the next meeting**

It was noted that in accordance with the agreed schedule, the next meeting of the Parish Council would be held on the 11th May 2026. This will be the annual meeting and will start at 6.45pm.

There being no other business, the Chair thanked all for attending and the meeting closed at 9.30pm.

Signed:

Clerk: Date:

Chair: Date: