

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

4th May 2026

You are summoned to attend the Annual Meeting of Oxspring Parish Council, to be held on **MONDAY 11th MAY 2026 following the Annual Assembly Meeting** which starts at 6.45pm in St Aidans Church Hall.



(CLERK)

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
3.
 - 3.1 To receive, consider and decide upon any applications for dispensation
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4.
 - 4.1 Appointment of Chair of Oxspring Parish Council
 - 4.2 Declaration of Acceptance of Chair
 - 4.3 Appointment of Vice Chair of Oxspring Parish Council
 - 4.4 Declaration of Acceptance of Vice Chair
 - 4.5 Confirmation of Appointment of Internal Auditor and membership of the Finance Sub Committee.
5. To confirm the minutes of meeting held on 13th April 2026, as a true and correct record
6. To receive information on the following ongoing issues and decide further action where necessary:
 - 6.1 The 20mph school signs are now working at the correct times. (further work was done during April to get them finally working)
 - 6.2 Re the posts knocked down near the Waggon & Horses, BMBC have confirmed that new posts have been ordered, and a works order has been made to install them.
 - 6.3 Broken fencing on Bower Hill was re-reported, and broken fencing on Sheffield Road was reported to BMBC. BMBC have confirmed that inspections and works orders will be carried out.
 - 6.4 The ground maintenance contract was accepted without the Anthills flailing. Cllr Stanley to report back on the Anthills quote.
 - 6.5 The Clerk reported issues with the Paddock site to planning enforcement. Planning Enforcement confirmed that they are in talks with the residents and the developer and are investigating whether to take any action.
 - 6.6 The Clerk contacted Barry Tylee re the Roughbitchworth Dig funds and is still waiting for a reply.
 - 6.7 Register of Interest forms are to be completed by those that haven't done so yet.
 - 6.8 Berneslai Homes have been informed that the two planters at the Willows are being removed.
 - 6.9 A new Union Jack flag has been purchased.
 - 6.10 The new website has gone live.
 - 6.11 SID readings for all devices were circulated.
7. **Planning Matters** - to consider and decide upon the following planning applications:
 - 7.1 2026/0245 - Variation of condition 2 to allow for an alteration to the internal layout and alteration to materials to the rear elevation of application 2022/0257 Erection of two storey

side extension and single storey rear extension and associated works including rear terrace - Cedarwoods, Sheffield Road, Oxspring, Sheffield, S36 8YW

8. To receive and note the following planning decision/information:
 - 8.1 2026/0079 - Install of glass panels to first floor veranda area to rear of dwelling to create balcony. 6 Mount Pleasant, Sheffield Road, Oxspring, Sheffield, S36 8YW – **Approved**
 - 8.2 2026/0169 - Erection of single storey side extension with mono-pitch roof and associated external alterations including installation of new entrance gate to dwelling. 19 Brookfield, Oxspring, Sheffield, S36 8WG – **Approved**
 - 8.3 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration.
 - 8.4 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration
9. **Matters requested by councillors:**
 - 9.1 To discuss hanging baskets.
 - 9.2 To receive a report on the Community Allotment & Orchard.
 - 9.3 To receive a report from the Titivators & discuss new group name.
 - 9.4 To consider the latest play area inspection report & discuss Laurels.
 - 9.5 To discuss any allotment issues.
 - 9.6 To update tree works.
 - 9.7 To discuss a Live Christmas Tree.
 - 9.9 To discuss the bench repair at Castle Dam.
 - 9.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
 - 9.10 To the Community Payback Scheme.
 - 9.11 To discuss Community Day – July.
 - 9.12 To receive update about Vital Services.
10. To receive and consider for decision any recommendations from the Council's Committees:
 - 10.1 None
11. **Financial matters:**
 - 11.1 To receive and note current bank balances as at 30 April 2026
HSBC Current Account - £4574.60
HSBC Savings Account- £29502.77
Money Market Account - £14000.00
 - 11.2 To receive and note a bank reconciliation/Finance Report to 30 April 2026 (enclosed at end of agenda)
 - 11.3 To receive the Internal Audit report produced by Internal Audit Yorkshire and note any recommendations, and to receive the Annual Internal Audit Report on page 3 of the Annual Governance and Accountability Return 2025/26.
 - 10.8 To approve Section 1- Annual Governance Statement for Oxspring Parish Council on page 4 of the Annual Governance and Accountability Return 2025/26.
 - 10.9 To approve Section 2 - Accounting Statements for Oxspring Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26.

11.3 To approve the following accounts for payment:

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
07/04/26	DD	Ovo Energy	Playingfield electricity	18.00
24/04/26	DD	Business Stream	Water bill allotments	12.37
11/05/26	7	Flagpole Express Ltd	Union jack flag	49.14
13/05/26	3	S Tolson	Clerk working fr Home expenses	8.32
				87.83
Deposit Account				
None				
				0.00
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
30/04/2026	cr	various	allotment rent	156.00
30/04/2026	cr	various	hanging basket sponsorship	780.00
				936.00
Deposit Account				
None				
				0.00
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
16 Apr 26	trf	HSBC	transfer current to deposit	25000.00

11.4 To note the following payments previously authorised:

10.4.1 Clerk's salary (May 26) and HMRC paye.

11.5 To receive a report on earmarked funds (Enclosed at end of agenda)

12. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary

12.1 BMBC Planning Service drop in 10th Sept 9 till 4pm.

13. **To receive items to report from Councillors**

14. To notify the clerk of matters for inclusion on the agenda of the next meeting

15. **Employment matters:**

15.1 None.

16. To confirm the date of the next meeting as Monday 8 June 2026.

Bank Reconciliation as at 30/4/2026		
		£
Balance per bank statements		
Current Account		4,574.60
Deposit Account		29,502.77
Money Market Account		14,000.00
		48,077.37
Less Uncleared cheques:		
		-
Add: uncleared receipts:		
		-
Adjusted bank balance:		48,077.37
balance per Cashbook		48,077.37
Variance		-

Current Earmarked Funds					
	Bal Apr 26	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	601.77				601.77
Playingfield	6440.00				6440.00
Sports Pavillion	2331.46				2331.46
Roughbitchworth Excavation	8.70				8.70
BMBC grant for gardens maintenance	0.00				0.00
Total	10489.80	0.00	0.00	0.00	10489.80
General Fund	13167.9	28051.00	-3631.33		37587.57
Total Funds	23657.70	28051.00	-3631.33	0.00	48077.37

Oxspring Parish Council

Receipts & Payments Account 2026/27 Month ending April 26

Total
Funds
£

Receipts:

Precept	25494.00
Precept LCT Grant	1406.00
Grants	0.00
Allotment Rent	156.00
Hanging Basket Sponsorship	780.00
Donations	210.00
Bank Interest	0.00
Gas Governor Rent	5.00
VAT Recovered	0.00

Total Receipts	28051.00
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Payments:

Grounds Maintenance	300.00
Maintenance Other	0.00
Playarea maintenance/equip	0.00
Playingfield Maintenance	18.00
Planters/baskets/Trees/Xmas Tree	1322.51
Playarea Inspections	0.00
Staff Costs	1114.08
Office/ postage/ Stationery	379.37
Subscriptions	485.00
Insurance	0.00
Training	0.00
Audit Fees	0.00
Room Hire	0.00
Allotments	12.37
Equipment/Assets	0.00
Donations	0.00
Project works	0.00
Bank charges	0.00

Total Payments	3631.33
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SURPLUS/ (DEFICIT)	24419.67
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Balance b/f	23657.70
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Balance c/f	48077.37
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Represented by:

Current Account	4574.60
Deposit Account	29502.77
Money Market Account	14000.00

Total Monetary Assets	48077.37
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