

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 8 June 2026, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick
Cllr Ian Stanley
Cllr Lisa Chambers
Cllr Emily Gratton-Rayson
Cllr Ian Yems
The Parish Clerk
Two residents: M Vickers, N Hart.

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

Two residents attended the meeting to discuss agenda item 8.7, removal of trees at the Paddock boundary, in line with the arboricultural report submitted with the planning application. Residents discussed the specific trees with the Parish Council and the re-building of the stone wall. See 8.7.

2.1 To receive apologies for absence

No apologies were received.

2.2 To consider the approval of reasons for absence given by councillors

None.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None.

4. To confirm the minutes of the meeting held on 11 May 2026, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 11th May 2026 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

- 5.1 Cllr Stanley reported that he has attended a site meeting at the Anthills with the grass cutting manager, Steve lee, and that the triangle can be cut at the same time as the footpath behind the allotments with the mower. He will send a quote.
- 5.2 The Council accounts have been submitted to the external auditor and published on the website.
- 5.3 Cllrs that were absent at the May meeting signed their declaration of acceptance of office.

5.4 BMBC have been asked to cut the grass at Bower Dell before the Duck race.

6. **To consider and decide upon the following planning applications**

6.1 None.

7. **Planning Decisions and information**

- 7.1 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration.
- 7.2 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration
- 7.3 2026/0245 - Variation of condition 2 to allow for an alteration to the internal layout and alteration to materials to the rear elevation of application 2022/0257 - Cedarwoods, Sheffield Road, Oxspring, Sheffield, S36 8YW – **approved**

8. **Matters requested by councillors**

8.1 **To discuss hanging baskets**

The Clerk updated on the cancellation of lamp posts available for use. Most refunds have been issued, and the remaining twelve posts have been allocated to sponsors and the baskets have been put up.

It was noted that plaques and brackets are still up on the failed posts, and it was agreed to remove these for safe storage. However, since the meeting, BMBC have informed the Parish Council that forty new posts will be replacing the failed ones during July and that they would transfer hanging basket items to the new posts upon installation.

8.2 **Community Allotment & Orchard**

Cllr Gratton-Rayson updated the Council.

8.3 **Oxspring Green Champions Report**

Cllrs updated the Council on recent works including strimming, mulching, bench cleaning, clearing planters and weed spraying. It was noted that the planters at the Willows have not been removed yet.

8.4 **Playarea Inspections**

The latest report stated that all equipment is safe to use.

8.5 **To discuss any allotment issues**

An untidy allotment at West Crescent was reported. This is the same plot that was reported during the autumn. The Clerk will investigate and give notice to the tenant if no work has taken place this year.

8.6 **Tree works update and tree survey**

The work at the boundary of the play area and Wood Cottages has been postponed as Ridgwick Tree Services have not yet received permission for the works to trees with preservation orders on them. The resident at Wood Cottages next to the boundary has been informed.

Cllr Gratton-Rayson reported on the tree survey report and quote by Cura Terrae. It was RESOLVED to go ahead with it and for it to be paid from the playingfield earmarked fund. It

was noted that the precept for next year will need to be increased to account for the additional cost, but that it is a necessary expense for safety reasons.

8.7 **To discuss the request to remove trees on the Paddock boundary**

The trees and arboricultural report were discussed with the builder in public participation. It was RESOLVED to permit the removal of the specific trees earmarked for removal in the arboricultural report. All other trees on the boundary are not to be removed.

8.8 **To discuss the bench repair at Castle Dam**

Cllrs Stanley and Harley are in the process of repairing the bench.

8.9 **To discuss Japanese knotweed works by Cllr Gratton-Rayson**

Cllr Gratton-Rayson confirmed that she has started works on the Japanese Knotweed this year.

8.10 **To note jobs submitted to Vital Services**

It was noted that the steps at the TPT at Roughbitchworth Lane, and the footpath from the car park to the play area have been submitted to vital services and are being reviewed.

8.11 **Living Christmas Tree**

Options for a living tree were discussed. It was noted that there was nowhere local that offered a service to install and remove a tree each year. Another option discussed was to have a tree on a smaller root ball stock that wouldn't grow as rapidly. It was also noted that if a tree grows too big it could be cut down and removed after a number of years and a new one planted in its place. Cllr Gratton-Rayson agreed to speak with J Sparrow re a power supply and Adam from Greennotes CIC re the tree.

8.12 **Community Day 4th July**

Action plans for the community day were discussed, and allocation of areas were agreed. Cllr Yems will follow up details on email. Cllrs Gratton-Rayson and Chambers will give out flyers at the Duck race.

8.13 **To discuss Communication Channels**

Cllr Yems discussed with the Council the various communication channels that the Parish Council uses and how they are used. It was noted that village groups can place items in the notice boards via the Clerk or Cllrs. Regarding banners, it was noted that these are generally not permitted outside and that planning permission should be sought. It was also agreed not to resurrect a Parish Newsletter. It was agreed that pictures should be used more on Facebook with photographs added for works done around the village.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

Relevant documents had been circulated to councillors prior to the meeting with the agenda.

10.1 RESOLVED to note the balances in the current, savings & money market accounts.

10.2 RESOLVED to accept the bank reconciliation to 31/05/26.

10.3 RESOLVED to accept the Receipts and Payment report to 31/05/26.

10.4 RESOLVED to accept the earmarked fund report to 31/05/26.

10.5 RESOLVED to approve payment to:

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
18/05/26	dr	Various	hanging basket refunds	780.00
20/05/26	dr	various	hanging basket refunds	360.00
22/05/26	dr	various	hanging basket refunds	240.00
26/05/26	dr	various	hanging basket refunds	60.00
09/06/26	13	S Tolson	Clerk working fr Home expenses	15.60
06/06/26	14	Bothams Prestige	Field maintenance April/May 26	804.00
09/06/26	12	Amazon	bolts for bench repair	17.50
09/06/26	16	Windmill Nursery	planter plants Willows	400.00
07/06/26	17	Alison Mills	planter plants	29.93
08/06/26	15	ICO	Data protection fee	47.00
19/06/26	SO	HMRC	PAYE (Tax & NI) may	297.97
07/06/26	DD	Ovo Energy	Playingfield electricity	18.00
28/05/26	dr	HSBC	bank charges	2.00
				3,072.00
Deposit Account				
None				
				-
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
26/05/2026	cr	various	allotment rent	33.00
				33.00
Deposit Account				
None				
				-
Transfers				
Date	Ref	Name	Description	Amount
1 Jun 26	trf	HSBC	bank transfer	3,000.00

10.6 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of May.

11. **Correspondence received**

- 11.1 Quote for tree survey £3,166 was discussed in 8.6.
- 11.2 The request from the school PTA was noted. Cllr Gratton-Rayson confirmed that the group are deciding what planting they wish to do. It was RESOLVED to suggest that they apply for a Parish Council grant.
- 11.3 Cllr Chambers reported on a quote for the dry-stone wall repair at the village green. It was noted that this is no longer required, as the builder at the Paddock has agreed to repair these walls.
- 11.4 A letter has been received from the School Governors regarding the car parking issue. This was read out. It was RESOLVED to forward the response to the resident concerned.
- 11.5 A request has been received from BMBC Sport Active regarding using the playingfield for a "Summer Jam" event on the afternoon of the 23rd July. It was RESOLVED to consult with OUFC before responding.

- 12.1 The Chair reported on the wall at the front of St Aidans. The church has had a structural report done and the whole wall does not need replacing. The wall is structurally safe at the present time.
- 12.2 It was noted that the allotment society are conducting a survey on allotments, the clerk will respond.
- 12.3 It was noted that the grass on the banking at the front of the Willows has not been cut in front of all bungalows. The Clerk will report to BMBC. The grass behind the railings is Berneslai Homes responsibility.
- 12.4 Cllr Yems reported that the Ward Alliance application for OGC equipment was submitted, but there isn't a WA meeting until July.
- 12.5 The drop ins for the Penistone Transport Scheme consultation were noted. There is one on the 25th of June 10am – 2pm at St Aidans. This is a public engagement event for TPT improvements and Penistone Station improvements. Cllr Yems will be attending.
- 12.6 The Clerk reported that Cllr Burnett has spoken to the resident about the laurels alongside Bower Hill and that the resident believes that this isn't BMBC land and is aware that the matter has been discussed by the Parish Council. Cllr Burnett is following up with BMBC to find out if they own the land or not and what action is being taken.
- 12.7 Cllr Chambers reported that the fence posts along Sheffield Road from the school to Saint Aidans are loose and breaking away from the verge. The Clerk will report to BMBC.
- 12.8 It was noted that the hedges on two properties on Sheffield Road and one property on Roughbirchworth Lane are overhanging the pavement. The Clerk will write to the residents.

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14.1 None.

It was noted that in accordance with the agreed schedule, the next meeting of the Parish Council would be held on the 6th of July 2026.

Signed:

Clerk: _____ Date: _____

Chair: _____ Date: _____