

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

28th November 2024

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 9 DECEMBER 2024** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 4 November 2024, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Cllr Stanley has a meeting arranged with S Ford re drainage at the field. To report back.
 - 5.2 Cllr Stanley met Mr Rivett and now has his email working. Cllr Harley to report on his.
 - 5.3 The Clerk followed up with Cllr Burnett on the Willow Bridge issue and forwarded photos of the issues to Cllr Gratton-Rayson who is speaking to BMBC assets department. Response to be discussed at the meeting.
 - 5.4 The noticeboard on Sheffield Road has been repaired by Men In Sheds and the Chair is obtaining new locks for the village green noticeboard.
 - 5.5 Updated Councillor details have been put on the website and noticeboards.
 - 5.6 BMBC have confirmed that they are regularly chasing Northern PowerGrid re the lampposts without light on Sheffield Road.
 - 5.7 Following on from the Greennotes training, an order has been placed for safety items for the container and a long-handled litter picker for Cllr Harley.
 - 5.8 Allotment tenants were informed of new prices from April 2025 and the allotment contract terms were updated for new tenancies.
 - 5.9 The Clerk forward hanging basket prices for 2025 to Cllr Harley.
 - 5.10 Give way road markings around the Tollbar estate were reported to BMBC and have been completed.
 - 5.11 BMBC have confirmed that the SID lamppost should be installed early December.
 - 5.12 The Clerk completed the survey on the remote meetings consultation.
 - 5.13 The rubbish outside one of the Willows bungalows was reported to Berneslai homes.
 - 5.14 The steps at the footpath on Millstones and the steps down to the trail at Roughbirchworth were both reported to BMBC public rights of way. They confirmed that both sets of steps would be inspected and orders made for repairs. Repairs at Roughbirchworth have since been done. The repairs at Millstones are being discussed with highways due to the retaining wall.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 No new applications.
7. To receive and note the following planning decision/information:

- 7.1 2023/1066 – Land West of Millstones – rural exception site 6 properties – under consideration
- 7.3 2024/0309 – 10 West Crescent – 2 Storey side extension – **approved.**
- 7.4 2024/0614 – 41 Mayfield – single storey outbuilding – under consideration
- 7.5 2024/0673 – 4 Old Manor Drive – Front porch – **approved.**
- 7.5 2024/0763 – 23 Tollbar Close – single storey extension – **approved.**

8. **Matters requested by councillors:**

- 8.1 To discuss post-box at bottom of Eddyfield Road.
- 8.2 To discuss any allotment issues.
- 8.3 To receive a report on the Community Allotment & Orchard.
- 8.4 To receive a report from the Titivators.
- 8.5 To consider the latest playarea inspection report.
- 8.6 To discuss zip up platform scaffolding for Titivators.
- 8.7 To discuss playground zipwire.

9. To receive and consider for decision any recommendations from the Council's Committees:

- 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 30 November 2024

HSBC Current Account - £2143.28

HSBC Savings Account- £6224.43

Money Market Account - £20000.00

- 10.2 To receive and note a bank reconciliation to 30 November 2024 (enclosed at end of agenda)

- 10.3 To receive a Receipts & Payment report to 30 November 2024 (enclosed at end of agenda)

- 10.4 To approve the following accounts for payment (all payments since the last meeting):

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
9 Dec 24	56	Amazon	Safety equip for container	105.51
9 Dec 24	57	Julie Hazledean	Donation for xmas tree electricity	30.00
9 Dec 24	58	SLCC	Membership fee	190.00
9 Dec 24	59	YLCA	Cllr Training I Yems	70.20
9 Dec 24	60	Robert Acton Product Developmen	BAGO Litter picker	55.20
9 Dec 24	61	BMBC	Ground Maintenance 2nd installment	2,003.36
9 Dec 24	62	Men In Sheds	donation for repairing notice board	60.00
9 Dec 24	63	Windmill Nursery	Christmas tree	185.00
4 Dec 24	DD	Ovo Energy	Playingfield electricity	30.00
				2,729.27
Deposit Account				
NONE				
				-
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
NONE				
				-
Deposit Account				
NONE				
				-
Transfers				
Date	Ref	Name	Description	Amount
20 Nov 24	trf	HSBC	bank transfer	2,000.00

- 10.5 To note the following payments previously authorised:
 - 10.5.1 Clerk's salary (October 24) and HMRC paye.
- 10.6 To receive a report on earmarked funds. (Enclosed at end of agenda)

- 11. **Correspondence received:**
To receive information on the following new correspondence and decide further action where necessary
 - 11.1 Castle Dam car park issues.
- 12. **To receive items to report from Councillors**
- 13. To notify the clerk of matters for inclusion on the agenda of the next meeting
- 14. **Employment matters:**
 - 14.1 To receive feedback from the Clerks appraisal.
- 15. To confirm the date of the next meeting as Monday 6 January 2024.

Current Earmarked Funds	Bal Apr 24	Yr to Date Spend	Yr to Date Receipts	Bal c/f
Play area new equipment	2841.71	1895.00		946.71
General Maintenance	1727.15	871.38		855.77
Community allotment	566.16	405.00		161.16
Titivator Group	309.65			309.65
Elections	3000.00			3000.00
Playingfield	7060.00	1520.00		5540.00
Sports Pavillion	2331.46			2331.46
Roughbirchworth Excavation	1703.93	1483.20		220.73
Neighbourhood Plan	231.25			231.25
BMBC grant for gardens maintenance	0.00	265.17	927.57	662.40
Total	19771.31	6174.58	0.00	14259.13
General Fund				14108.58
Total Funds				28367.71

Bank Reconciliation as at 30/11/2024		
		£
<u>Balance per bank statements</u>		
Current Account		2,143.28
Deposit Account		6,224.43
Imprest Petty Cash		-
Money Market Account		20,000.00
		28,367.71
Less Uncleared cheques:		-
Add: uncleared receipts:		-
Adjusted bank balance:		28,367.71
balance per Cashbook		28,367.71
Variance		-

Oxspring Parish Council

Receipts & Payments Account 2024/25 Month ending Nov 24

	Total Funds £
Receipts:	
Precept	22930.00
Precept LCT Grant	1070.00
Grants	927.57
Allotment Rent	301.00
Hanging Basket Sponsorship	90.00
Donations	400.00
Bank Interest	604.50
Gas Governor Rent	0.00
VAT Recovered	1993.87
Total Receipts	<u>28316.94</u>

Payments:	
Grounds Maintenance	3289.61
Maintenance Other	1168.28
Playarea maintenance/equip	2317.43
Playingfield Maintenance	1778.00
Planters/baskets/Xmas Tree	6460.14
Playarea Inspections	476.00
Staff Costs	7600.44
Office/ postage/ Stationery	383.66
Subscriptions	493.00
Insurance	0.00
Training	257.83
Audit Fees	652.00
Room Hire	90.00
Allotments	610.33
Equipment/Assets	100.00
S137 Payments	1000.00
Project works	1483.20
Sundries/bank charges	44.50
Total Payments	<u>28204.42</u>

SURPLUS/ (DEFICIT)	112.52
Balance b/f	28255.19
Balance c/f	<u>28367.71</u>

Represented by:	
Current Account	2143.28
Deposit Account	6224.43
Imprest Petty Cash Account	0.00
Money Market Account	20000.00
Total Monetary Assets	<u>28367.71</u>