

**Oxspring Parish Council**  
**Clerk: Mrs S Tolson**  
**43 Nether Royd View, Silkstone Common, S75 4QQ**  
**Tel: 01226 792657. E-mail: clerk@oxspring-parish.com**

Dear Councillor

28<sup>th</sup> November 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 1 December 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.  
(Members of the public will adhere to the rules set by the council for this session)*

**A G E N D A**

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
  - 2.1 To receive apologies for absence and record these in the minutes
  - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
  - 3a.1 To receive, consider and decide upon any applications for dispensation
  - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 3<sup>rd</sup> November 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 Planning have confirmed that they are investigating several issues with the Little London site, including the extended decking and rubbish on the TPT.
  - 5.2 The half round timber on the play area ramp has been removed to make the unit safe.
  - 5.3 The Clerk notified the football coach using the field that permission was not granted.
  - 5.4 The Clerk sent details of Estate Agent boards to Cllr Barnard.
  - 5.5 The broken fencing on Bower Hill Road was reported to highways.
  - 5.6 Saint Aidans have removed the wall toppers that were loose.
6. **Planning Matters** - to consider and decide upon the following planning applications:
  - 6.1 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX
  - 6.2 2025/0889 - Removal of side conservatory, and erection of single storey side and rear extension to dwelling - 9 Millstones, Oxspring, Sheffield, S36 8WZ
7. To receive and note the following planning decision/information:
  - 7.1 2025/0775 - Development of 4 residential dwellings - Land east of Bank View, Bower Hill Road – under consideration
  - 7.2 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration
8. **Matters requested by councillors:**
  - 8.1 To discuss new licencing rules for hanging baskets.
  - 8.2 To receive a report on the Community Allotment & Orchard.
  - 8.3 To receive a report from the Titivators.
  - 8.4 To consider the latest play area inspection report.
  - 8.5 To discuss any allotment issues.
  - 8.6 To update tree survey discussions.

- 8.7 To discuss tree works on the boundary banking in the play area
- 8.8 To discuss suppliers for tree works.
- 8.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
- 8.10 To discuss grant funding/applying for grants.
- 8.11 To complete the new Councillors Statement of Assurance.
- 8.12 New website progress.
- 8.13 To discuss Community Payback scheme.
- 8.14 To update 20mph speed signs.
- 8.15 South Yorkshire Local Heritage List

- 9. To receive and consider for decision any recommendations from the Council's Committees:
  - 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 30 November 2025
  - HSBC Current Account - £1,578.40
  - HSBC Savings Account- £5,456.33
  - Money Market Account - £19,000.00
- 10.2 To receive and note a bank reconciliation to 30 November 2025 (enclosed at end of agenda)
- 10.3 To receive an earmarked fund report to 30 November 2025 (enclosed at end of agenda)
- 10.4 To receive a Receipts & Payment report to 30 November 2025 (enclosed at end of agenda)
- 10.5 To approve the following accounts for payment (all payments since the last meeting):

<b>Payments</b>				
Date	Ref	Name	Description	Gross amount
<b>Current Account</b>				
04/11/2025	DD	Ovo Energy	Playingfield electricity	18.00
01/12/25	63	Garden Style	Ground Maintenance Field	300.00
01/12/25	62	S Tolson	dec expenses clerk	8.32
				326.32
<b>Deposit Account</b>				
none				
				-
<b>Receipts</b>				
Date	Ref	Name	Description	Amount
<b>Current Account</b>				
11/11/2025	cr	Trunce runners	Donation	500.00
				500.00
<b>Deposit Account</b>				
none				
				-
<b>Transfers</b>				
Date	Ref	Name	Description	Amount
4 Nov 25	trf	HSBC	bank transfer	3000.00

- 10.6 To note the following payments previously authorised:
  - 10.5.1 Clerk's salary (Dec 25) and HMRC paye.
- 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 No additional items.

12. **To receive items to report from Councillors**
13. To notify the clerk of matters for inclusion on the agenda of the next meeting
14. **Employment matters:**
  - 14.1 None.
15. To confirm the date of the next meeting as Monday 5 January 2026.

<b>Current Earmarked Funds</b>	<b>Bal Apr 25</b>	<b>Yr to Date Receipts</b>	<b>Yr to Date Spend</b>	<b>Transfers</b>	<b>Bal c/f</b>
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-545.97		601.77
Playingfield	5940.00	500.00			6440.00
Sports Pavillion	2331.46				2331.46
Roughbirchworth Excavation	220.73	3500.00	-3712.03		8.70
BMBC grant for gardens maintenance	662.40		-662.40		0.00
<b>Total</b>	<b>11410.20</b>	<b>4000.00</b>	<b>-4920.40</b>	<b>0.00</b>	<b>10489.80</b>
<b>General Fund</b>	<b>11590.12</b>	<b>26575.25</b>	<b>-22620.44</b>		<b>15544.93</b>
<b>Total Funds</b>	<b>23000.32</b>	<b>30575.25</b>	<b>-27540.84</b>	<b>0.00</b>	<b>26034.73</b>

<b>Bank Reconciliation as at 30/11/2025</b>	
	£
<u>Balance per bank statements</u>	
Current Account	1,578.40
Deposit Account	5,456.33
Money Market Account	19,000.00
	<b>26,034.73</b>
Less Uncleared cheques:	-
Add: uncleared receipts:	-
Adjusted bank balance:	<b>26,034.73</b>
balance per Cashbook	<b>26,034.73</b>
Variance	-

## Oxspring Parish Council

### Receipts & Payments Account 2025/26 Month ending November 25

	Total Funds £
<b>Receipts:</b>	
Precept	24370.00
Precept LCT Grant	1070.00
Grants	3500.00
Allotment Rent	260.00
Hanging Basket Sponsorship	158.00
Donations	779.15
Bank Interest	433.10
Gas Governor Rent	5.00
VAT Recovered	0.00
<b>Total Receipts</b>	<b><u>30575.25</u></b>

<b>Payments:</b>	
Grounds Maintenance	3420.48
Maintenance Other	1590.84
Playarea maintenance/equip	488.71
Playingfield Maintenance	676.48
Planters/baskets/Trees/Xmas Tree	5579.78
Playarea Inspections	483.00
Staff Costs	8694.72
Office/ postage/ Stationery	176.04
Subscriptions	518.00
Insurance	0.00
Training	306.00
Audit Fees	552.00
Room Hire	0.00
Allotments	441.06
Equipment/Assets	545.20
Donations	250.00
Project works	3798.03
Sundries/bank charges	20.50
<b>Total Payments</b>	<b><u>27540.84</u></b>

<b>SURPLUS/ (DEFICIT)</b>	3034.41
<b>Balance b/f</b>	23000.32

<b>Balance c/f</b>	<b><u>26034.73</u></b>
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<b>Represented by:</b>	
Current Account	1578.40
Deposit Account	5456.33
Money Market Account	19000.00
<b>Total Monetary Assets</b>	<b><u>26034.73</u></b>