

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

25th October 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 3 November 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 6th October 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The Ambles Revenge event on the playingfield organisers have agreed to not park on the playing pitches. 4 marshalls will attend and ensure parking is only around the edges.
 - 5.2 The felled tree on the TPT land was reported to the BMBC tree inspector, they have confirmed that it was BMBC who felled the tree.
 - 5.3 The extended decking at the Little London site was reported to planning enforcement and the TPT.
 - 5.4 The Clerk has written to highways requesting that the small piece of land between Little London and the footbridge is adopted and maintained by themselves.
 - 5.5 The Chair to update on a discussion with Foxes farm following the report by a resident at the last meeting.
 - 5.6 The equipment for injecting Japanese Knotweed has been received and Cllr Grattan-Rayson has attended a training course.
 - 5.7 The fencing on the new houses on Lower Roughbitchworth Lane was reported to planning enforcement. They confirmed that that they have discussed with the builder and that the fencing is a temporary measure and will be removed.
 - 5.8 Electricity for the Christmas tree has been agreed by the neighbouring resident.
 - 5.9 The brushcutter has been serviced.
 - 5.10 Ridgwick Tree Services have felled the Rookery tree.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2025/0775 - Development of 4 residential dwellings, landscaping and associated Infrastructure - Land east of Bank View, Bower Hill Road, Oxspring.
7. To receive and note the following planning decision/information:
 - 7.1 None.
8. **Matters requested by councillors:**
 - 8.1 To discuss new licencing rules for hanging baskets.
 - 8.2 To receive a report on the Community Allotment & Orchard.
 - 8.3 To receive a report from the Titivators.

- 8.4 To consider the latest play area inspection report.
- 8.5 To discuss any allotment issues.
- 8.6 To update tree survey discussions.
- 8.7 To discuss the request for business use of the playingfield.
- 8.8 To discuss estate agent boards in the village.
- 8.9 To approve OUFC pitch maintenance agreement.
- 8.10 To approve the new Councillors Code of Conduct.
- 8.11 To complete the new Councillors Statement of Assurance.
- 8.12 New website progress.

- 9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 31 October 2025
 - HSBC Current Account - £1,200.90
 - HSBC Savings Account- £11,456.33
 - Money Market Account - £19,000.00
- 10.2 To receive and note a bank reconciliation to 31 October 2025 (enclosed at end of agenda)
- 10.3 To receive an earmarked fund report to 31 October 2025 (enclosed at end of agenda)
- 10.4 To receive a Receipts & Payment report to 31 October 2025 (enclosed at end of agenda)
- 10.5 To approve the following accounts for payment (all payments since the last meeting):

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
24/10/2025	DD	Business Stream	Water bill allotments	81.06
03/11/25	49	Bothams Prestige	Seeding the playingfield	870.00
03/11/25	50	One Ash Training	Pesticide training assessment EGR	126.00
03/11/25	51	Amazon	bolts playarea repairs	25.99
03/11/25	52	Ollyskins	Safety waders	77.80
03/11/25	53	Pirates Cave Chanlery	Safety Life jacket	86.90
03/11/2025	54	Ridgwick Tree services	Fell sycamore Rookery	900.00
03/11/2025	55	S Tolson	Oct expenses clerk	36.31
03/11/2025	56	Rapid Hire Centres	brushcutter service	300.00
03/11/25	57	Pitchcare	weedkiller	60.78
03/11/25	58	Garden Style	Ground Maintenance Field	300.00
				2,864.84
Deposit Account				
none				
				-
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
03/10/2025	cr	OUFC	Pitch maintenance contribution	210.00
04/10/2025	cr	Steve Dickinson	donation from S Dickinson for jkw	279.15
25/10/2025	cr	OUFC	Donation for seeding playingfield	800.00
				1,289.15
Deposit Account				
none				
				-
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
None				

- 10.6 To note the following payments previously authorised:
 10.5.1 Clerk's salary (Nov 25) and HMRC paye.
 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

11.1 No additional items.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

14.1 None.

15. To confirm the date of the next meeting as Monday 1 December 2025.

Current Earmarked Funds	Bal Apr 25	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-529.83		617.91
Playingfield	5940.00				5940.00
Sports Pavillion	2331.46				2331.46
Roughbirchworth Excavation	220.73	3500.00	-3712.03		8.70
BMBC grant for gardens maintenance	662.40		-662.40		0.00
Total	11410.20	3500.00	-4904.26	0.00	10005.94
General Fund	11590.12	26575.25	-18425.41		19739.96
Total Funds	23000.32	30075.25	-23329.67	0.00	29745.90

Bank Reconciliation as at 31/10/2025		
		£
<u>Balance per bank statements</u>		
Current Account	2,289.57	
Deposit Account	8,456.33	
Money Market Account	19,000.00	
	29,745.90	
Less Uncleared cheques:		
	-	
Add: uncleared receipts:		
	-	
Adjusted bank balance:	29,745.90	
balance per Cashbook	29,745.90	
Variance		-

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending October 25

	Total Funds £
Receipts:	
Precept	24370.00
Precept LCT Grant	1070.00
Grants	3500.00
Allotment Rent	260.00
Hanging Basket Sponsorship	158.00
Donations	279.15
Bank Interest	433.10
Gas Governor Rent	5.00
VAT Recovered	0.00
Total Receipts	<u>30075.25</u>

Payments:	
Grounds Maintenance	2399.70
Maintenance Other	1290.84
Playarea maintenance/equip	462.72
Playingfield Maintenance	658.48
Planters/baskets/Trees/Xmas Tree	4639.15
Playarea Inspections	0.00
Staff Costs	7598.96
Office/ postage/ Stationery	139.73
Subscriptions	518.00
Insurance	0.00
Training	180.00
Audit Fees	552.00
Room Hire	0.00
Allotments	441.06
Equipment/Assets	380.50
Donations	250.00
Project works	3798.03
Sundries/bank charges	20.50
Total Payments	<u>23329.67</u>

SURPLUS/ (DEFICIT)	6745.58
Balance b/f	23000.32
Balance c/f	<u>29745.90</u>

Represented by:	
Current Account	2289.57
Deposit Account	8456.33
Money Market Account	19000.00
Total Monetary Assets	<u>29745.90</u>