

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

31st March 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 7 APRIL 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 3 March 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Cllr Harley to confirm if his email up and running.
 - 5.2 BMBC have confirmed that restoration work is taking place at Willow Bridge.
 - 5.3 Hanging basket sponsorship was advertised in March.
 - 5.4 Allotment invoices were issued in March.
 - 5.5 SID statistics were issued in March.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2025/0038 – 6 Mount Pleasant: Erection of a single storey and first floor rear extension to dwelling
7. To receive and note the following planning decision/information:
 - 7.1 None
8. **Matters requested by councillors:**
 - 8.1 To discuss a contribution towards the football club's costs of cutting the pitches.
 - 8.2 To discuss donations to Oxspring Friends and the Travellers Luncheon Club raffle.
 - 8.3 To receive a report on the Community Allotment & Orchard.
 - 8.4 To receive a report from the Titivators.
 - 8.5 To consider the latest playarea inspection report & quote from Axo for repairs.
 - 8.6 To discuss hanging baskets renewals & pricing.
 - 8.7 To discuss any allotment issues.
9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None
10. **Financial matters:**
 - 10.1 To receive and note current bank balances as at 31 March 2025
HSBC Current Account - £2,689.09

HSBC Savings Account- £10,314.23
 Money Market Account - £10000.00

- 10.2 To receive and note a bank reconciliation to 31 March 2025 (enclosed at end of agenda)
- 10.3 To receive a Budget variance report to 31 March 2025 (enclosed at end of agenda)
- 10.4 To approve the following accounts for payment (all payments since the last meeting):

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
01/04/2025	DD	Ovo energy	playingfield electricity	22.00
07/04/2025		1 S Tolson	Clerks expenses	8.32
08/04/2025		2 YLCA	Annual subscription	471.00
				501.32
Deposit Account				
NONE				0.00
				0.00
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
10/03/2025	cr	HMRC	VAT refund	874.40
31/03/2025	CR	various	hanging basket sponsorship Feb	1034.00
31/03/2025	CR	various	hanging basket sponsorship Mar	319.00
				2227.40
Deposit Account				
None				
				0.00
Transfers				
Date	Ref	Name	Description	Amount
4 Mar 24	trf	HSBC	bank transfer	1000.00

- 10.5 To note the following payments previously authorised:
 - 10.5.1 Clerk's salary (March 25) and HMRC paye.
- 10.6 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. Correspondence received:

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 Oxspring Primary School PTA would like to ask the permission of the Parish Council to hold their Sumer fair and Duck Race at Bower Dell on Friday 6th June 2025.
- 11.2 BMBC have requested that Oxspring PC adopt their updated coded of conduct so that they are able to follow the same procedures for all code of conduct complaints.
- 11.3 Report of damaged bench at Castle Dam.
- 11.4 Quote from Tim Rivett for £200 to update website for accessibility requirements. A review of the website was carried out in February.

12. To receive items to report from Councillors

- 13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. Employment matters:

- 14.1 None.

- 15. To confirm the date of the next meeting as Monday 12 May 2025.

Bank Reconciliation as at 31/3/2025		
		£
Balance per bank statements		
Current Account		2,686.09
Deposit Account		10,314.23
Money Market Account		10,000.00
		23,000.32
Less Uncleared cheques:		-
Add: uncleared receipts:		-
Adjusted bank balance:		23,000.32
balance per Cashbook		23,000.32
Variance		-

Current Earmarked Funds	Bal Apr 24	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	2841.71		-1895.00		946.71
General Maintenance	1727.15		-871.38	-855.77	0.00
Community allotment	566.16		-405.00		161.16
Titivator Group	309.65		-661.91	1500.00	1147.74
Elections	3000.00			-3000.00	0.00
Playingfield	7060.00	400.00	-1520.00		5940.00
Sports Pavillion	2331.46				2331.46
Roughbirchworth Excavation	1703.93		-1483.20		220.73
Neighbourhood Plan	231.25			-231.25	0.00
Ambles Revenge Donation for Roses	0.00	100.00	-100.00		0.00
BMBC grant for gardens maintenance	0.00	927.57	-265.17		662.40
Total	19771.31	1427.57	-7201.66	-2587.02	11410.20
General Fund	8483.88	31368.07	-30848.85	2587.02	11590.12
Total Funds	28255.19	32795.64	-38050.51	0.00	23000.32

Budget v Actual 24/25	To end Mar 25			
Receipts	Budget	Actual	Variance	
Precept	22,930.00	22,930.00	-	
Precept LCT grant	1,070.00	1,070.00	-	
Grants	-	927.57	- 927.57	
Allotments	1,000.00	1,335.00	- 335.00	
Bank interest	600.00	969.80	- 369.80	
Donations	500.00	500.00	-	
Gas Governor rent	5.00	-	5.00	
VAT reclaimed	-	2,868.27	- 2,868.27	
Hanging Basket sponsorship	3,000.00	2,195.00	805.00	
Total Receipts	29,105.00	32,795.64	- 3,690.64	
Payments				
Contracts gnd maint	4,000.00	5,292.97	- 1,292.97	
Maintenance other	1,500.00	1,377.88	122.12	
playarea maintenance/equipment	2,000.00	2,478.15	- 478.15	
playingfield maintenance	2,000.00	1,890.00	110.00	
Planters/baskets/christmas tree	4,500.00	6,908.23	- 2,408.23	
Salary	11,000.00	11,726.78	- 726.78	
playarea inspections	350.00	476.00	- 126.00	
postage/stationery/office	600.00	161.57	438.43	
Subscriptions	650.00	683.00	- 33.00	
Administration	150.00	68.50	81.50	
Insurance	1,200.00	1,209.29	- 9.29	
Room hire/meeting costs	330.00	465.00	- 135.00	
Audit	600.00	652.00	- 52.00	
Allotments	500.00	610.33	- 110.33	
Equipment/assets	-	1,239.58	- 1,239.58	
S137 Payments	-	1,000.00	- 1,000.00	
Project Work	-	1,483.20	- 1,483.20	
Training	-	328.03	- 328.03	
Total Payments	29,380.00	38,050.51	- 8,670.51	
Surplus (Deficit)	- 275.00	- 5,254.87	4,979.87	

Oxspring Parish Council

Receipts & Payments Account 2024/25 Month ending Mar 25

	Total Funds £
Receipts:	
Precept	22930.00
Precept LCT Grant	1070.00
Grants	927.57
Allotment Rent	1335.00
Hanging Basket Sponsorship	2195.00
Donations	500.00
Bank Interest	969.80
Gas Governor Rent	0.00
VAT Recovered	2868.27
Total Receipts	<u>32795.64</u>
Payments:	
Grounds Maintenance	5292.97
Maintenance Other	1377.88
Playarea maintenance/equip	2478.15
Playingfield Maintenance	1890.00
Planters/baskets/Xmas Tree	6908.23
Playarea Inspections	476.00
Staff Costs	11726.78
Office/ postage/ Stationery	161.57
Subscriptions	683.00
Insurance	1209.29
Training	328.03
Audit Fees	652.00
Room Hire	465.00
Allotments	610.33
Equipment/Assets	1239.58
Donations	1000.00
Project works	1483.20
Sundries/bank charges	68.50
Total Payments	<u>38050.51</u>
SURPLUS/ (DEFICIT)	-5254.87
Balance b/f	28255.19
Balance c/f	<u>23000.32</u>

Represented by:

Current Account	2686.09
Deposit Account	10314.23
Imprest Petty Cash Account	0.00
Money Market Account	10000.00
Total Monetary Assets	<u>23000.32</u>