

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

5th March 2024

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 11 MARCH 2024** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
3.
 - 3.1 To receive, consider and decide upon any applications for dispensation
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 5 February 2024, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 G Hinchliffe was co-opted at the December meeting, register of interest and eligibility forms to be submitted at the meeting.
 - 5.2 The concerns over Willow Bridge were reported to Historic England. They responded with a request to pass our concerns to BMBC. I further requested that they request BMBC to maintain the structure and explained that BMBC had ignored the Parish Councils requests so far.
 - 5.3 Fly tipping on Thurgoland Bank was reported and cleared.
 - 5.4 A grate in the pavement near the Pinfold that sticks out was reported to BMBC.
 - 5.5 The broken Oxspring Sign near the Travellers was reported to BMBC.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2024/0164 – 2 East Road – single storey rear extension
7. To receive and note the following planning decision/information:
 - 7.1 2023/0357 – Roughbirkworth Lodge – variation to condition 2 (double driveways, new house type – under consideration
 - 7.2 2023/1066 – Land West of Millstones – rural exception site 6 properties – under consideration
 - 7.3 2024/0058 – 2 Mayfield Court – rear extension to single storey swelling – under consideration
8. **Matters requested by councillors:**
 - 8.1 To discuss installing a gate/fencing at Castle Dam & CCTV signs.
 - 8.2 To consider the SID statistics & to discuss offer from Penistone Council for SID.
 - 8.3 To receive a report on the Community Allotment & Orchard.
 - 8.4 To receive a report from the Titivators.
 - 8.5 To consider the latest playarea inspection report & discuss swing quotes.
 - 8.6 To discuss OUFC new building.
 - 8.7 To discuss playingfield car park resurfacing & purchase of planings.

- 8.8 To discuss plans for the Anthills following the recent meeting on the site.
- 8.9 To consider purchasing a D Day 80 years flag for 6th June.
- 8.10 To receive an update on hanging baskets.
- 8.11 To receive an update on the dry stone wall repair at Bower Dell and discuss other walls.
- 8.12 To discuss making a donation to Oxspring Friends.

- 9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 29 February 2024
 HSBC Current Account - £1539.01
 HSBC Savings Account- £10541.92
- 10.2 To receive and note a bank reconciliation/Finance Report to 29 February 2024
 (enclosed at end of agenda)
- 10.3 To approve the following accounts for payment:

Payments					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
26 Feb 24	DD	HSBC	BANK CHARGES	9.00	ADMINISTRATION
11 Mar 24	47	SHAW TOILET HIRE	#TOILET HIRE RB EXCAVATION	168.00	OTHER PAYMENTS (Not list
11 Mar 24	48	GALLAGHER	INSURANCE 24/25	1159.59	ADMINISTRATION
				1336.59	
Deposit Account					
NONE					
				0.00	
Receipts					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
29 Feb 24		VARIOUS	HANGING BASKET SPONSORSHIP	595.00	HANGING BASKETS
				595.00	
Deposit Account					
NONE					
				0.00	
Transfers					
Date	Ref	Name	Service/Item	Amount	Account
NONE					

- 10.4 To note the following payments previously authorised:
 - 10.4.1 Clerk's salary (March 24) and HMRC paye.
- 10.5 Allotment invoices are being issued this month.
- 10.6 A VAT reclaim will be made in March.
- 10.7 To receive a report on earmarked funds.
 (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary

- 11.1 Ground Maintenance Contract quote received. To approve.

- 11.2 Insurance quote received. £1159.59. To approve.
- 11.3 Internal audit quote received. £400. To approve.
- 11.4 Playarea inspections quote received. £408 inc VAT. To approve.
- 11.4 Roughbirchworth excavation site – survey work 14th/15th March.
- 11.5 Quote received for white lining the village green car park, £600 + VAT.

- 12. **To receive items to report from Councillors**
- 13. To notify the clerk of matters for inclusion on the agenda of the next meeting
- 14. **Employment matters:**
 - 14.1 None.
- 15. To confirm the date of the next meeting as Monday 8 April 2024.

Current Earmarked Funds	Bal Apr 23	Yr to Date Spend	Yr to Date Receipts	Bal c/f
Play area new equipment	3004.88	163.17		2841.71
General Maintenance	1727.15			1727.15
Community allotment	566.16			566.16
Titivator Group	424.58	114.93		309.65
Elections	3000.00			3000.00
Playingfield	6760.00	150.00	450.00	7060.00
Sports Pavillion	2331.46			2331.46
Roughbirchworth Excavation	1843.93			1843.93
Neighbourhood Plan	231.25			231.25
Total	19889.41	428.10	450.00	19911.31

Finance report on the next page.

Receipts and Payments YTD	
(incl current month)	
Receipts	
Precept	21,190.00
Precept LCT grant	1,070.00
Play equipment grants	-
Excavation grant	-
Allotments	240.00
Bank interest/refund	742.30
Donations	450.00
Gas Governor rent	5.00
Hanging Basket sponsorship	2,396.00
VAT recovered	-
Total Receipts	26,093.30
Payments	
Contracts gnd maint	3,753.34
Maintenance other	717.90
playarea maintenance/equipment	216.67
playingfield maintenance	473.64
Planters/baskets/christmas tree	3,786.82
Staff costs	7,798.52
Storage container	2,425.00
SID	2,069.91
playarea inspections	-
postage/stationery/office	241.59
Subscriptions	622.00
Administration	153.72
S 137 payments/donations	-
Insurance	-
Room hire/meeting costs	330.00
Newsletter printing	-
Audit	505.00
Allotments	459.85
Other payments	-
VAT on payments	2,046.66
Total Payments	25,600.62
Surplus (Deficit)	492.68
Balance Bought forward Apr 23	26,635.81
closing balance 29 Feb	27,128.49
Bank accounts statements 29/2	27,128.49