

**Oxspring Parish Council**  
**Clerk: Mrs S Tolson**  
**43 Nether Royd View, Silkstone Common, S75 4QQ**  
**Tel: 01226 792657. E-mail: clerk@oxspring-parish.com**

Dear Councillor

28th January 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 3 FEBRUARY 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.  
(Members of the public will adhere to the rules set by the council for this session)*

**A G E N D A**

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
  - 2.1 To receive apologies for absence and record these in the minutes
  - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
  - 3a.1 To receive, consider and decide upon any applications for dispensation
  - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 13 January 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 Cllr Harley to confirm if his email up and running.
  - 5.2 BMBC confirmed that they are still chasing Northern PowerGrid re the lights that are out on Sheffield Road.
6. **Planning Matters** - to consider and decide upon the following planning applications:
  - 6.1 None.
7. To receive and note the following planning decision/information:
  - 7.1 2024/1047 – 15 Psalters Drive – single storey side extension 2024/0614 – under consideration.
8. **Matters requested by councillors:**
  - 8.1 To discuss two weekly playground inspections.
  - 8.2 To discuss any allotment issues.
  - 8.3 To receive a report on the Community Allotment & Orchard.
  - 8.4 To receive a report from the Titivators.
  - 8.5 To consider the latest playarea inspection report.
  - 8.6 To discuss Clerk laptop.
  - 8.7 To discuss Christmas Tree procedure.
9. To receive and consider for decision any recommendations from the Council's Committees:
  - 9.1 None
10. **Financial matters:**
  - 10.1 To receive and note current bank balances as at 31 January 2025  
HSBC Current Account - £2165.67  
HSBC Savings Account- £11261.83  
Money Market Account - £10000.00

- 10.2 To receive and note a bank reconciliation to 31 January 2025 (enclosed at end of agenda)
- 10.3 To receive a Receipts and Payment report to 31 January 2025 (enclosed at end of agenda)
- 10.4 To approve the following accounts for payment (all payments since the last meeting):

<b>Payments</b>				
<b>Date</b>	<b>Ref</b>	<b>Name</b>	<b>Description</b>	<b>Gross amount</b>
<b>Current Account</b>				
3 Feb 25	69	S Tolson	Clerks expenses	8.32
4 Feb 25	DD	Ovo Energy	Playingfield electricity	30.00
				38.32
<b>Deposit Account</b>				
NONE				
				-
				-
<b>Receipts</b>				
<b>Date</b>	<b>Ref</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
<b>Current Account</b>				
21 Jan 25	cr	S Dickinson	Ambles Revenge donation	100.00
				100.00
<b>Deposit Account</b>				
None				
				-
<b>Transfers</b>				
<b>Date</b>	<b>Ref</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2 Jan 25	trf	HSBC	bank transfer d/a to c/a	3,000.00

- 10.5 To note the following payments previously authorised:
- 10.5.1 Clerk's salary (January 25) and HMRC paye.
- 10.6 To receive a report on earmarked funds. (Enclosed at end of agenda)
- 10.7 To discuss earmarked funds and the budget for 2025/26.

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary

- 11.1 Hanging Baskets – all posts to be re-approved every year by BMBC.
- 11.2 Donation received from Oxspring Amble towards rose bed.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

- 14.1 None.

15. To confirm the date of the next meeting as Monday 3 March 2025.

<b>Update on Investments/projects</b>				
<b>Current Earmarked Funds</b>				
	<b>Bal Apr 24</b>	<b>Yr to Date Spend</b>	<b>Yr to Date Receipts</b>	<b>Bal c/f</b>
Play area new equipment	2841.71	1895.00		946.71
General Maintenance	1727.15	871.38		855.77
Community allotment	566.16	405.00		161.16
Titivator Group	309.65	160.72		148.93
Elections	3000.00			3000.00
Playingfield	7060.00	1520.00		5540.00
Sports Pavillion	2331.46			2331.46
Roughbirchworth Excavation	1703.93	1483.20		220.73
Neighbourhood Plan	231.25			231.25
BMBC grant for gardens maintenance	0.00	265.17	927.57	662.40
<b>Total</b>	<b>19771.31</b>	<b>6600.47</b>	<b>927.57</b>	<b>14098.41</b>
<b>General Fund</b>				<b>9329.09</b>
<b>Total Funds</b>				<b>23427.50</b>

<b>Bank Reconciliation as at 31/1/2025</b>		
		<b>£</b>
<u>Balance per bank statements</u>		
Current Account		2,165.67
Deposit Account		11,261.83
Money Market Account		10,000.00
		<b>23,427.50</b>
Less Uncleared cheques:		
Add: uncleared receipts:		
		-
Adjusted bank balance:		<b>23,427.50</b>
balance per Cashbook		<b>23,427.50</b>
Variance		-

## Oxspring Parish Council

### Receipts & Payments Account 2024/25 Month ending Jan 25

	Total Funds £
<b>Receipts:</b>	
Precept	22930.00
Precept LCT Grant	1070.00
Grants	927.57
Allotment Rent	301.00
Hanging Basket Sponsorship	210.00
Donations	500.00
Bank Interest	828.89
Gas Governor Rent	0.00
VAT Recovered	1993.87
<b>Total Receipts</b>	<b><u>28761.33</u></b>
<b>Payments:</b>	
Grounds Maintenance	5292.97
Maintenance Other	1377.88
Playarea maintenance/equip	2478.15
Playingfield Maintenance	1838.00
Planters/baskets/Xmas Tree	6675.14
Playarea Inspections	476.00
Staff Costs	9741.90
Office/ postage/ Stationery	424.92
Subscriptions	683.00
Insurance	0.00
Training	328.03
Audit Fees	652.00
Room Hire	375.00
Allotments	610.33
Equipment/Assets	100.00
S137 Payments	1000.00
Project works	1483.20
Sundries/bank charges	52.50
<b>Total Payments</b>	<b><u>33589.02</u></b>
<b>SURPLUS/ (DEFICIT)</b>	<b>-4827.69</b>
<b>Balance b/f</b>	<b>28255.19</b>
<b>Balance c/f</b>	<b><u>23427.50</u></b>

#### Represented by:

Current Account	2165.67
Deposit Account	11261.83
Imprest Petty Cash Account	0.00
Money Market Account	10000.00
<b>Total Monetary Assets</b>	<b><u>23427.50</u></b>