

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

2nd January 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 6 JANUARY 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 9 December 2024, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Cllr Harley to confirm if his email up and running.
 - 5.2 BMBC confirmed that they are still chasing Northern PowerGrid re the lights that are out on Sheffield Road.
 - 5.3 The SID was re-installed by BMBC and is now working again.
 - 5.4 The zip wire was tightened by BMBC and is now safe to use.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2024/1047 – 15 Psalters Drive – single storey side extension.
7. To receive and note the following planning decision/information:
 - 7.1 2024/0614 – 41 Mayfield – single storey outbuilding – approved.
8. **Matters requested by councillors:**
 - 8.1 To discuss having a staffing committee.
 - 8.2 To discuss any allotment issues.
 - 8.3 To receive a report on the Community Allotment & Orchard.
 - 8.4 To receive a report from the Titivators.
 - 8.5 To consider the latest playarea inspection report.
 - 8.6 To discuss cloud storage.
 - 8.7 To discuss applying for funding for an apex ladder and high vis jackets.
9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None
10. **Financial matters:**
 - 10.1 To receive and note current bank balances as at 31 December 2024
HSBC Current Account - £491.89
HSBC Savings Account- £14261.83
Money Market Account - £10000.00

- 10.2 To receive and note a bank reconciliation to 31 December 2024 (enclosed at end of agenda)
- 10.3 To receive a budget variance report to 31 December 2024 (enclosed at end of agenda)
- 10.4 To approve the following accounts for payment (all payments since the last meeting):

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
6 Jan 25	67	St Aidans	Hall Hire	285.00
6 Jan 25	68	S Tolson	Clerks expenses	41.26
4 Jan 25	DD	Ovo Energy	Playingfield electricity	30.00
				356.26
Deposit Account				
NONE				
				-
				-
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
4 Dec 24		M Thackray	hanging basket sponsorship	120.00
				120.00
Deposit Account				
6 Dec 24		HSBC	bank interest	37.40
				37.40
Transfers				
Date	Ref	Name	Description	Amount
10 Dec 24	trf	HSBC	bank transfer deposit to current	2,000.00
9 Dec 24	trf	HSBC	bank transfer money market to deposit	20,000.00
9 Dec 24	trf	HSBC	bank transfer deposit to money market	10,000.00

- 10.5 To note the following payments previously authorised:
 10.5.1 Clerk's salary (December 24) and HMRC paye.
- 10.6 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary

11.1 None.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

14.1 None.

15. To confirm the date of the next meeting as Monday 3 February 2025.

Current Earmarked Funds				
	Bal Apr 24	Yr to Date Spend	Yr to Date Receipts	Bal c/f
Play area new equipment	2841.71	1895.00		946.71
General Maintenance	1727.15	871.38		855.77
Community allotment	566.16	405.00		161.16
Titivator Group	309.65	160.72		148.93
Elections	3000.00			3000.00
Playingfield	7060.00	1520.00		5540.00
Sports Pavillion	2331.46			2331.46
Roughbitchworth Excavation	1703.93	1483.20		220.73
Neighbourhood Plan	231.25			231.25
BMBC grant for gardens maintenance	0.00	265.17	927.57	662.40
Total	19771.31	6600.47	927.57	14098.41
General Fund				10655.31
Total Funds				24753.72

Bank Reconciliation as at 31/12/2024		
		£
<u>Balance per bank statements</u>		
Current Account		491.89
Deposit Account		14,261.83
Money Market Account		10,000.00
		24,753.72
Less Uncleared cheques:		-
Add: uncleared receipts:		-
Adjusted bank balance:		24,753.72
balance per Cashbook		24,753.72
Variance		-

<u>Budget v Actual 24/25</u>	Q3 - April to December 2024		
<u>Receipts</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Precept	22,930.00	22,930.00	-
Precept LCT grant	1,070.00	1,070.00	-
Grants	-	927.57	- 927.57
Allotments	1,000.00	301.00	699.00
Bank interest	600.00	828.89	- 228.89
Donations	500.00	400.00	100.00
Gas Governor rent	5.00	-	5.00
VAT reclaimed	-	1,993.87	- 1,993.87
Hanging Basket sponsorship	3,000.00	210.00	2,790.00
Total Receipts	29,105.00	28,661.33	443.67
<u>Payments</u>			
Contracts gnd maint	4,000.00	5,292.97	- 1,292.97
Maintenance other	1,500.00	1,377.88	122.12
playarea maintenance/equipment	2,000.00	2,478.15	- 478.15
playingfield maintenance	2,000.00	1,808.00	192.00
Planters/baskets/christmas tree	4,500.00	6,675.14	- 2,175.14
Salary	11,000.00	8,671.94	2,328.06
playarea inspections	350.00	476.00	- 126.00
postage/stationery/office	600.00	383.66	216.34
Subscriptions	650.00	683.00	- 33.00
Administration	150.00	52.50	97.50
Insurance	1,200.00	-	1,200.00
Room hire/meeting costs	330.00	90.00	240.00
Audit	600.00	652.00	- 52.00
Allotments	500.00	610.33	- 110.33
Equipment/assets	-	100.00	- 100.00
S137 Payments	-	1,000.00	- 1,000.00
Project Work	-	1,483.20	- 1,483.20
Training	-	328.03	- 328.03
Total Payments	29,380.00	32,162.80	- 2,782.80
Surplus (Deficit)	- 275.00	- 3,501.47	3,226.47